



## Course and Examination Fact Sheet: Autumn Semester 2023

### 1,224: Introduction to Academic Writing

ECTS credits: 3

#### Overview examination/s

(binding regulations see below)

decentral - Written work, Digital, Individual work individual grade (100%)

Examination time: Term time

#### Attached courses

Timetable -- Language -- Lecturer

- [1,224.1.00 Introduction to Academic Writing](#) -- English -- [Seufert Sabine](#)
- [1,224.2.01 Introduction to Academic Writing: Exercises, Group 1](#) -- English -- [Gasser Florian](#)
- [1,224.2.02 Introduction to Academic Writing: Exercises, Group 2](#) -- English -- [Graffius Ivo A.](#)
- [1,224.2.03 Introduction to Academic Writing: Exercises, Group 3](#) -- English -- [Gasser Florian](#)
- [1,224.2.04 Introduction to Academic Writing: Exercises, Group 4](#) -- English -- [Reiter Thorsten](#)
- [1,224.2.05 Introduction to Academic Writing: Exercises, Group 5](#) -- English -- [Festl Michael Geronimo](#)
- [1,224.2.06 Introduction to Academic Writing: Exercises, Group 6](#) -- English -- [Reiter Thorsten](#)
- [1,224.2.07 Introduction to Academic Writing: Exercises, Group 7](#) -- English -- [Graffius Ivo A.](#)
- [1,224.2.08 Introduction to Academic Writing: Exercises, Group 8](#) -- English -- [Gröner Carina Ulrika](#)
- [1,224.2.09 Introduction to Academic Writing: Exercises, Group 9](#) -- English -- [Kannler Sven](#)
- [1,224.2.10 Introduction to Academic Writing: Exercises, Group 10](#) -- English -- [Kannler Sven](#)
- [1,224.2.11 Introduction to Academic Writing: Exercises, Group 11](#) -- English -- [Festl Michael Geronimo](#)
- [1,224.2.12 Introduction to Academic Writing: Exercises, Group 12](#) -- English -- [Gröner Carina Ulrika](#)
- [1,224.2.13 Introduction to Academic Writing: Exercises, Group 13](#) -- English -- [Schmidt Barbara](#)
- [1,224.2.14 Introduction to Academic Writing: Exercises, Group 14](#) -- English -- [Maric Dora](#)
- [1,224.2.15 Introduction to Academic Writing: Exercises, Group 15](#) -- English -- [Festl-Pell Diana](#)
- [1,224.2.16 Introduction to Academic Writing: Exercises, Group 16](#) -- English -- [Festl-Pell Diana](#)
- [1,224.2.17 Introduction to Academic Writing: Exercises, Group 17](#) -- English -- [Bischof Severin](#)
- [1,224.2.18 Introduction to Academic Writing: Exercises, Group 18](#) -- English -- [Bischof Severin](#)
- [1,224.2.19 Introduction to Academic Writing: Exercises, Group 19](#) -- English -- [Kular Natalia](#)
- [1,224.2.20 Introduction to Academic Writing: Exercises, Group 20](#) -- English -- [Mihaylova Iva](#)
- [1,224.2.21 Introduction to Academic Writing: Exercises, Group 21](#) -- English -- [Kular Natalia](#)
- [1,224.2.22 Introduction to Academic Writing: Exercises, Group 22](#) -- English -- [Mihaylova Iva](#)
- [1,224.2.23 Introduction to Academic Writing: Exercises, Group 23](#) -- English -- [Wussmann Florian](#)
- [1,224.2.24 Introduction to Academic Writing: Exercises, Group 24](#) -- English -- [Wussmann Florian](#)
- [1,224.2.25 Introduction to Academic Writing: Exercises, Group 25](#) -- English -- [Schmid Flavia](#)
- [1,224.2.26 Introduction to Academic Writing: Exercises, Group 26](#) -- English -- [Schmid Flavia](#)

#### Course information

#### Course prerequisites

None

#### Learning objectives

During the course the following learning objectives should be achieved:

- Students develop basic knowledge and skills to read, classify, understand and write scientific documents;
- Students learn skills needed for writing their own scientific work. This includes among other things
  - Finding and narrowing down the topic and formulating the research question;



- Conducting literature research and evaluating sources;
- Citing scientifically and managing literature;
- Structuring scientific work and understanding its components;
- Understanding concepts of scientific language;
- Being able to assess the formal and content-related quality of a scientific paper;
- Students write two training papers as well as their own seminar paper and apply the learned concepts to their own content;
- Students implement feedback from lecturers and fellow students.

## Course content

The course provides an introduction to the demands and conventions of academic writing. The course focuses on the development of key competences, such as acquisition, structuring and sharing of knowledge in accordance with the academic writing conventions. Academic writing skills are necessary for the successful continuation of studies, which can at the later stage be applied at the workplace. Ability to work independently, to critically evaluate the content and to reflect on the writing process - all contribute to successful development of academic writing competences. The course focuses on the development of specific academic writing competences, which students can immediately apply to a written project as part of the course:

1. Find and narrow a topic / develop a research question
2. Research and working with sources
3. Academic quoting
4. Build an effective and logical structure
5. Develop effective argumentation
6. Apply the formal aspects to your academic writing

## Course structure and indications of the learning and teaching design

The course consists of two main learning components, the self-directed study and teacher-taught learning. Teacher-taught learning consists of one lecture (kick-off) and learning in smaller groups in seminars (6 sessions). The teaching/learning design is based on the flipped classroom approach.

## Course literature

There is no specific textbook for the course. All information on the course as well as text excerpts from relevant literature on academic writing are made available on the learning platform. The books from which the excerpts are taken are available for reference at the University of St.Gallen Library.

## Additional course information

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## Examination information

### Examination sub part/s

#### 1. Examination sub part (1/1)

##### Examination modalities

Examination type	Written work
Responsible for organisation	decentral
Examination form	Written work
Examination mode	Digital
Time of examination	Term time
Examination execution	Asynchronous
Examination location	Off Campus
Grading type	Individual work individual grade
Weighting	100%



Duration --

## Examination languages

Question language: English

Answer language: English

## Remark

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## Examination-aid rule

Free aids provision

Basically, students are free to choose aids. Any restrictions are defined by the faculty members in charge of the examination under supplementary aids.

## Supplementary aids

Written work must be written without outside help according to the known citation standards, and a declaration of authorship must be attached, which is available as a template on the StudentWeb. Documentation (quotations, bibliography, etc.) must be carried out universally and consistently according to the requirements of the chosen/specified citation standard such as e.g. APA or MLA. The legal standard is recommended for legal work (cf. by way of example: FORSTMOSER, P., OGOREK R., SCHINDLER B., Juristisches Arbeiten: Eine Anleitung für Studierende (the latest edition in each case), or according to the recommendations of the Law School). The reference sources of information (paraphrases, quotations, etc.) that has been taken over literally or in the sense of the original text must be integrated into the text in accordance with the requirements of the citation standard used. Informative and bibliographical notes must be included as footnotes (recommendations and standards e.g. in METZGER, C., Lern- und Arbeitsstrategien (latest edition)). For all written work at the University of St.Gallen, the indication of page numbers is mandatory, regardless of the standard chosen. Where page numbers are missing in sources, the precise designation must be made differently: chapter or section title, section number, article, etc.

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## Examination content

The rules are applied according to the following legally binding fact sheet:

[Fact sheet Skills term paper AS23](#)

Note: Click on the link to retrieve the document.

## Examination relevant literature

See course literature.



## Please note

Please note that only this fact sheet and the examination schedule published at the time of bidding are binding and takes precedence over other information, such as information on StudyNet (Canvas), on lecturers' websites and information in lectures etc.

Any references and links to third-party content within the fact sheet are only of a supplementary, informative nature and lie outside the area of responsibility of the University of St.Gallen.

Documents and materials are only relevant for central examinations if they are available by the end of the lecture period (CW51) at the latest. In the case of centrally organised mid-term examinations, the documents and materials up to CW 42 are relevant for testing.

Binding nature of the fact sheets:

- Course information as well as examination date (organised centrally/decentrally) and form of examination: from bidding start in CW 34 (Thursday, 24 August 2023);
- Examination information (supplementary aids, examination contents, examination literature) for decentralised examinations: in CW 42 (Monday, 16 October 2023);
- Examination information (supplementary aids, examination contents, examination literature) for centrally organised mid-term examinations: in CW 45 (Monday, 06 November 2023);
- Examination information (regulations on aids, examination contents, examination literature) for centrally organised examinations: two weeks before the end of the de-registration period in CW 45 (Monday, 06 November 2023).